

1.1. Erasmus+ English Language Training in Dublin City University (DCU)

TARGET GROUP:

PMU staff in teaching, research, and administration / services.

GOALS:

English has become the language for global communication. University staff in particular are expected to be knowledgeable in the use of English in their everyday work and in dealing with international colleagues, students, and guests. This program is thus part of the PMU's measures to support its staff in the implementation of its internationalization strategy. The main goal of this training program is to improve the participant's English language competency through an immersive experience with an international group of learners in an English-speaking country. By the end of the program, participants should be able to confidently apply their English skills in their area of work.

LANGUAGE REQUIREMENTS:

Participants are required to take DCU's online assessment test. The link will be sent after the registration. The results of the online assessment test will be used to determine the participant's course level.

SCHEDULE:

This is a 20-hour, one-week immersive program.

- 21–26 October 2024
- 12–17 May 2025

The program is offered annually in May/June and in October. The schedule for the next cohorts will be determined together with the DCU and will be announced accordingly.

Lessons include social and cultural activities. Participants have the option to book a day trip to other sites in Ireland. See the attached schedule for details.

ORGANIZATION:

- Arrival: Sunday
- Course duration: Monday to Friday (20 hours of lessons)
- Departure: Saturday or Sunday
- Arrival and departure are considered free time.
- Saturday excursions can be booked at the time of registration. However, Saturday is open to all recreational activities and therefore counts as free time.
- Participants are not entitled to overtime.
- The trip must be recorded as staff mobility in the BMD time system.
- Participants are responsible for their own travel arrangements.
- Participants in the October cohorts are responsible for arranging their accommodation.

COSTS:

The course fee of 490,00 euros also includes a one-time registration and the course book. The fees can be covered by the department's or institute's budget for further education.

ERASMUS+ GRANT:

The Erasmus+ grants partially cover the travel and subsistence costs. The grant of 309,00 euros for the travel costs include travel to the PMU campus to airport (and vice versa) and flights to/from Dublin. The grant of 152,00 euros per day for the subsistence costs include costs of accommodation, per diem / food, and the Leap Visitor Card for local travels in Dublin. These grant amounts apply to the cohorts from September 2024 – July 2025.

TO BE PAID BY THE PARTICIPANTS:

The participants pay for the difference between the Erasmus+ grants and the actual travel and subsistence costs. Other payment modality is possible, provided that there is a written agreement between the staff and the head of department that specifies who is responsible for the expenses.

The fees for the optional day trip (if booked) and other costs are to be paid for by the participants themselves.

LECTURER(S):

Native speakers and certified English language teachers in DCU.

TEACHING METHODS:

Pair/group works, interactive lectures, and online tasks. Participants are expected to be actively engaged and to put the learned skills into practice.

COMPLETION:

A certificate of completion will be awarded at the last day of class.

REGISTRATION:

Obligatory and binding registration within the following deadlines is required:

- August 31st 2024 for the cohorts in October 2024
- November 15th 2024 for the cohorts in May 2025

Application form and guidelines can be downloaded from <https://international.pmu.ac.at> under the rubric 'Staff Mobility for Erasmus+ English Training in DCU.' and from SharePoint under the rubric 'International Office'. Applications will be ranked according to date of registration. Please email your application to international.office@pmu.ac.at.

CANCELLATION:

DCU's cancellation policy applies.

PROGRAM COORDINATION:

The International Office is responsible for the program coordination. This program is organized in cooperation with the Human Resources Department and PMU's partner university Dublin City University.